



# City of MENOMONIE

City of Menomonie  
City Finance Department  
800 Wilson Avenue  
Menomonie, WI 54751  
Phone 715-232-2395  
[www.menomonie-wi.gov](http://www.menomonie-wi.gov)

## City of Menomonie Final Utility Billing Request

Property Address: \_\_\_\_\_

Old Tenant/Owner Name: \_\_\_\_\_

Closing Date: \_\_\_\_\_ Or Tenant Move out Date: \_\_\_\_\_

New Tenant/Owner Name: \_\_\_\_\_

Move In Date: \_\_\_\_\_

*(If there is a new billing address, please add it to the additional comments section below.)*

How would you like to receive this final bill?

☐ Email. If selected, enter email here: \_\_\_\_\_

☐ Mailing Address. If selected, enter mailing address here.

\_\_\_\_\_  
*(Building Number, Street, City, State, ZIP)*

Additional Comments:

\_\_\_\_\_

**Note:** Final meter readings may not be done on the same day as requested; we cannot complete a final reading until the day of occupancy. Once completed, please email this form to [utilities@menomonie-wi.gov](mailto:utilities@menomonie-wi.gov).

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print: \_\_\_\_\_