

OFFICIAL COUNCIL PROCEEDINGS

A regular meeting of the City Council of the City of Menomonie, Dunn County, Wisconsin, was held in open session on October 16, 2023, and called to order by Mayor Knaack at 7:00 p.m. in the City Council Chambers. The following members were present: Luther, Burstad, Sutherland, Yonko, McCullough, Schwebs, Gentz, Solberg, Schlough, Erdman and Sommerfeld.

MOTION was made by Schlough, seconded by Ryland, and carried to approve the minutes of September 18, 2023 council meeting.

PUBLIC HEARING – No comments/discussion

PUBLIC COMMENTS – Mark Mastalir, introduced himself to council in support of agenda item 6(b), the proposed agreement between the City of Menomonie and Dunn County for USH 12 Trail Project. Jeff Frawley, representing Downtown Menomonie, spoke in favor of agenda item 6(g), amending the request to allow burn barrels in the public right-of-way during the WinterDaze parade.

ORDINANCE – MOTION to adopt ordinance amendment Title 14, Chapter 4 to adjust minimum lot sizes for unsewered lots created or modified on or after January 1, 2024 to one (1) acre was made by Schwebs, seconded by Burstad and carried on roll call vote. Schlough voted no.

MOTION to approve the proposed agreement between the City of Menomonie and the Menomonie Rural Fire & Ambulance District for Supportive Fire and Ambulance Service through December 31, 2024 was made by Burstad, seconded by McCullough, and carried unanimously.

MOTION to approve the USH 12 Trail Agreement between the City of Menomonie and Dunn County, with the City's share of the cost being financed using ARPA funds, was made by Erdman, seconded by Yonko, and carried unanimously on roll call vote.

MOTION to approve the resolution requesting application for exemption from the County Library Tax in 2024 was made by McCullough, seconded by Schwebs, and carried unanimously on roll call vote.

MOTION to approve the agreement between the City of Menomonie and Dunn County for 2024 Tax Collection through December 31, 2024 was made by Schwebs, seconded by Schlough, and carried unanimously on roll call vote.

MOTION to approve the request from the Menomonie Police Department to use \$61,752.73 in insurance funds for a patrol squad uplift and new police chief vehicle was made by Burstad, seconded by Sutherland, and carried unanimously on roll call vote.

NO ACTION taken on the review of the 2024 General Fund Budget, Subsidy Requests and Capital Improvement Plans.

MOTION to approve the amendment to the WinterDaze Special Event Permit on December 7, 2023 to allow burn barrels in the public right-of-way was made by Erdman, seconded by Schlough, and carried unanimously.

ORDINANCE - MOTION to INTRODUCE and refer to Plan Commission, the proposed ordinance annexing a 19.62-acre parcel owned by Harmony Parks, LLC adjacent to Eagle Point Road from the Town of Red Cedar and establishing a temporary Agriculture District zone was made by Sommerfeld, seconded by Burstad, and carried unanimously.

BUDGET TRANSFERS – Motion was made by Schwebs, seconded by McCullough, and carried unanimously on roll call vote to approve the \$28,000 budget transfer from the Water Department’s Maint of Meters: New Meters account to the Maint of Struc. & Improvements: Contractual repairs account in order to replace the failing roof membrane at well #6.

MAYOR’S REPORT – Mayor Knaack reminded council that there will be a special city council meeting on November 6, 2023 at 5:30pm to review subsidy requests. At 7pm on November 6th the council will meet to review the proposed general operating budget for 2024. On Friday, October 27 from 3pm-5pm, Downtown Menomonie will be hosting the annual trick or treat event.

COMMUNICATIONS AND MISCELLANEOUS BUSINESS – City Administrator Atkinson informed the council that he is continuing to work with Lowell Prange on the 2024 General Fund Budget creation. Atkinson reported that he had the opportunity to attend the International Association of Chiefs of Police conference and spoke on a panel with the Philadelphia Police Department about creating diversion and deflection programs in communities large and small. Public Works Director Schofield reported that work on Heller Road is complete and the Stokke Trail project is wrapping up in the next week or two.

CLAIMS - MOTION was made by Solberg, seconded by Burstad, and carried unanimously on roll call vote to approve payment of the following claims:

October 16, 2023 Claims

Auto Value	\$61.63
Bayside Printing	\$177.08
Cedar Corp	\$24,185.00
Diesel Machine Service Inc	\$241.48
Diggers Hotline	\$500.52
HG Meigs	\$480.57
Indianhead NAPA	\$9.10
John Fabick Tractor Co	\$48.86
Kwik Trip	\$1,951.48
Melstrom Inspections	\$710.00
North Central Labs	\$3,369.69
Northern Lakes Service	\$285.52
Senn Black Top	\$991.34
Steel Town	\$72.96
Streichers	\$120.96
Tru Lock	\$1,433.00
TSI	\$221.00
Uline	\$250.06
Verizon	\$496.61

Xcel Energy	\$197.41
Total	\$35,804.27
<u>Parking Utility Claims</u>	<u>Total Invoice</u>
IPS Group	\$2,129.94
Total	\$2,129.94

LICENSES – None

MOTION to convene in closed session under Wisconsin Statutes 19.85 (1)(c) and (e), for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility was made by McCullough, seconded by Luther, and carried unanimously on a roll call vote.

MOTION to reconvene in open session under Wisconsin Statutes 19.85 (2) was made by Luther, seconded by Sutherland, and carried unanimously on a roll call vote.

NO ACTION was taken during closed session.

MOTION to approve the City Administrator six-month performance evaluation and proposed wage adjustment pursuant to City Administrator Employment Agreement dated March 14, 2023 was made by Burstad, seconded by Solberg, and carried unanimously on roll call vote.

MOTION to adjourn was made by Gentz, seconded by Erdman, and carried unanimously.

Kate Martin, City Clerk