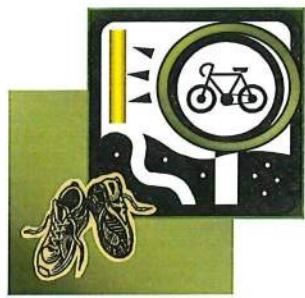


MENOMONIE

Bicycle / Pedestrian Advisory Committee



Monday

January 27, 2025 – 6:00 P.M.

Council Chambers – 1st Floor

**A
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A**

1. Call to Order
2. Roll Call
3. Approval of October 28, 2024 Minutes
4. Review Advisory Committee Membership – Discussion and possible action
 1. Mark Mastilir, Chair
 2. Logan Mather
 3. Mark Deyo-Svendsen
 4. Kate Kramschuster
 5. Kate Hearth
 6. David Williams
5. BPAC Concerns – Discussion only (no action)
6. Bike Friendly City Application - Discussion
7. Crosswalk Markings – Discussion and possible action
8. Electric Bike Rentals – Discussion only (no action)
9. Ride Across Wisconsin Event on July 12, 2025 – Discussion Only (no action)
10. Confirm Next Meeting Date – Discussion and possible action
11. Adjourn

Notice is hereby given that members of the Common Council may be present at the foregoing meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Common Council pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis.2d 553, 494 N.W.2d 408 (1993) and must be noticed as such, although the Common Council will not take any formal action at this meeting.

NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals who have disabilities. For additional information or to request the service, contact the City Clerk or the City Administrator at 232-2221.

**PLEASE CONTACT PAM at (232-2221 x1000) or pwildner@menomonie-wi.gov
IF YOU ARE UNABLE TO ATTEND THE MEETING.**

MENOMONIE BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC)

October 28, 2024

The Menomonie Bicycle/Pedestrian Advisory Committee met on October 28, 2024 at 6:00 PM in the Council Chambers (800 Wilson Ave). Attending were Mastalir, Wesolek, Barnard, and Schofield.

Chairperson Mastalir opened the meeting. Minutes from the July 22, 2024 meeting were approved by acclamation.

Mastalir provided an update regarding SDMA bike curriculum. High school provides bike training as part of Lifetime Fitness class. No response from middle school. Elementary schools do not provide bike training. No action taken.

Mastalir reviewed social media reach from Bike Month posts. No action taken.

Mastalir reviewed 2025 Calendar

- January 27 Committee meeting
- April 28 Committee meeting
- May 7 Bike to School Day
- June 7 Get It Dunn Run (not yet announced)
- July 19 Lets Paint the Town
- July 23-27 Dunn County Fair
- July 28 Committee meeting
- August 5 National Night Out
- August 9 Menomin Meander
- September 3 Meet Menomonie @ UW-Stout
- October 27 Committee meeting

Mastalir asked for items of concern:

- Mastalir noted Explore Menomonie brochure could use a refresh on bike/ped issues. Mastalir will write new copy and provide photos.
- Schofield noted that David Williams wasn't able to make it but asked about installing a shelter at the Library bus stop. Schofield has submitted an inquiry to Dunn County Transit with no response.
- Mastalir noted that bike box at 13th Avenue and South Broadway needs to be refreshed.
- Mastalir noted that the bike fix it stands need to be repaired/replaced.
- Schofield noted that UW-Stout has been given a rating of Bronze by the League of American Bicyclists.
- Schofield noted that Kate Hearth will need to be added to the mailing list.

Next Meeting will be Monday January 27, 2025 @ 6pm

Adjourned at 6:53pm

Respectfully submitted,
David Schofield
Recording Secretary



City of Menomonie
David Schofield

Director of Public Works
800 Wilson Avenue
Menomonie, WI 54751
715 232-2221 Ext.1020
dschofield@menomonie-wi.gov

TO: Chairman Mastalir and Bicycle & Pedestrian Advisory Committee
FROM: David Schofield, Director of Public Works
SUBJECT: Staff Comments
DATE: January 27, 2025 Committee Meeting

Agenda Item #4:

At a recent meeting, the current membership of the Advisory Committee was discussed.

There are currently six official members of the Advisory Committee:

1. Mark Mastalir (Chair)
2. Logan Mather
3. Mark Deyo-Svendson
4. Kate Kramschuster
5. Kate Hearth
6. David Williams

The Bicycle & Pedestrian Advisory Committee was never formally created. A similar entity, the Recreation Advisory Board, is outlined in City Code 2-5-1 (see attached).

For a committee of six, at least three members must be present to conduct a meeting. Attendance by Advisory Committee members has been inconsistent (see attached). This is, however, not unexpected for a committee that meets irregularly. I note that one individual, Burton Barnard, is not on the commission but has perfect attendance for over the past two years.

Agenda Item #5:

City Staff appreciate concerns and suggestions provided by the Advisory Committee.

Agenda Item #6:

In 2022, the City applied for, and was designated, a Bicyclist Friendly Community at the Bronze Level by the League of American Bicyclists. This designation expires in 2026. Attached are the 2022 award notification and report card.

The 2025 application (which is available here: <https://bit.ly/BFCapp2025>) is 89 pages long. The 2025 application is due in June 2025 so the 2026 application will likely be due in June 2026.

In the past, the City has retained Cedar Corporation to prepare this application. Presuming that the Advisory Committee feels that continued Bicycle Friendly Community designations are worthwhile, we will need to determine who will prepare the application. Given the long lead time, and capabilities of the Advisory Committee members, City Staff are wondering if the Advisory Committee would be willing to prepare the application?

Agenda Item #7:

The City currently uses ladder-style crosswalk markings:



Except at midblock crosswalks, Wisconsin DOT recommends marking crosswalks with traverse lines:



We have received complaints about the ladder-style crosswalks being slippery when wet or snow covered. Additionally, ladder-style crosswalks are time and material consuming to repaint every year.

City Staff propose to replace ladder-style crosswalk markings, except at midblock crosswalks, with traverse lines whenever roadways are chisealed or resurfaced. If the Advisory Committee concurs, the appropriate motion would be ***Recommend traverse lines for crosswalk markings, except at midblock crosswalks which shall be ladder-style, whenever roadways are chisealed or resurfaced.***

Agenda Item #8:

The Mayor has expressed interest in providing electric bike rentals in the City. City Staff identified and met with a vendor similar to the Kayak Rental Kiosk in Lakeside Park. The cost was significant. City Staff are curious if Advisory Committee members are familiar with communities in this region with regular and/or electric bike rentals.

Agenda Item #9:

The Wisconsin Bike Federation will be holding a Ride Across Wisconsin in July which will include a stop at the Red Cedar State Trail Head on STH 29 on Saturday July 12 from 12:00pm to 6:00pm. A copy of the Special Event Permit application is attached.

Agenda Item #10:

The next meeting will be Monday April 28 at 6pm in the City Council Chambers (800 Wilson Avenue).

CHAPTER 5

RECREATION ADVISORY BOARD

SECTION:

2-5-1: Board Established

2-5-2: Membership

2-5-3: Organization

2-5-4: Duties

2-5-1: BOARD ESTABLISHED:

The recreation advisory board is hereby created for the purpose of reviewing the city recreational program and park development and use and advising the street superintendent, park-recreation director, mayor and common council on proposed changes to and performance of said recreational program and park development and use to best serve the needs of the citizens of the city. (1975 Code Ch. 3 § IX)

2-5-2: MEMBERSHIP:

The board shall be composed of six (6) citizen members, appointed by the mayor for a term of two (2) years, subject to common council confirmation by simple majority vote, and one alderperson appointed by the common council annually. (1975 Code Ch. 3 § IX)

2-5-3: ORGANIZATION:

The board shall elect its own chairperson and vice chairperson and establish its own rules of procedure. The board may designate the park-recreation director or one of its members as secretary. (1975 Code Ch. 3 § IX)

2-5-4: DUTIES:

The board shall advise the park-recreation director on the content and performance of the recreation program, review the annual budget proposals and advise the mayor and common council of its findings and recommendations. (1975 Code Ch. 3 § IX)

Bike/Ped Meeting Attendance 2023/2024

	23-Jan	23-Apr	23-Jul	23-Oct	23-Nov	24-Feb	24-Apr	24-Jul	24-Oct	Total Meetings
Mather	x	x	x	x	x	x	x	x	x	4
Mastilir	x	x	x	x	x	x	x	x	x	9
Svendsen	x	x	x	x	x	x	x	x	x	6
Williams	x	x	x	x	x	x	x	x	x	7
Kranschuster	x	x	x	x	x	x	x	x	x	4
Hearth				x						1
Colson	x	x	x	x	x	x	x	x	x	3
Wesolek (τ)	x	x	x	x	x	x	x	x	x	6
Oium										1
Barnard (c)	x	x	x	x	x	x	x	x	x	9
Kuether	x	x	x	x	x	x	x	x	x	1
Kuzma	x	x	x	x	x	x	x	x	x	3
Wright			x	x						1
Simon				x						1
Bike Federation (5 ppl)				x						1



David Schofield <dschofield@menomonie-wi.gov>

Fwd: Bicycle Friendly Community Award Designation - Menomonie

1 message

Megen Hines <mhines@menomonie-wi.gov>
To: David Schofield <dschofield@menomonie-wi.gov>

Fri, Jan 24, 2025 at 8:30 AM

Megen Hines | Environmental Program Coordinator
City of Menomonie
800 Wilson Ave
Menomonie, WI 54751
P: 715.232.2221 Ext 1005
www.menomonie-wi.gov
Follow us on Facebook!

----- Forwarded message -----

From: **Randy Eide** <reide@menomonie-wi.gov>
Date: Thu, Dec 8, 2022 at 3:37 PM
Subject: Fwd: Bicycle Friendly Community Award Designation - Menomonie
To: Lowell Prange <lprange@menomonie-wi.gov>
Cc: Megen Hines <mhines@menomonie-wi.gov>

Just in.... we are Bronze (still). I'm thinking the "new guy" can help move this one up a notch :)

Randy

Randy D Eide, P.E.
Director of Public Works
800 Wilson Ave
Menomonie WI 54751
715-232-2221 (ext. 1020)

----- Forwarded message -----

From: **Amelia Neptune** <amelia@bikeleague.org>
Date: Thu, Dec 8, 2022 at 3:33 PM
Subject: Bicycle Friendly Community Award Designation - Menomonie
To: <bob.colson@cedarcorp.com>
Cc: <bob.colson@cedarcorp.com>, <reide@menomonie-wi.gov>, <loganlip@yahoo.com>, <williamsda@uwstout.edu>

Dear Bob,

Congratulations! The League of American Bicyclists has decided to designate Menomonie as a Bicycle Friendly Community at the **Bronze** level. This decision involved careful review of your application and supplemental materials, as well as consultation with local cyclists and bike advocates. As you know, this award is presented only to communities with strong commitments to bicycling. You should be very proud of this accomplishment.

The League will make the official awards announcement on Wednesday, December 14, through the distribution of a national press release and online at www.bikeleague.org. **We appreciate you keeping the news of your community's award private until then** so that we may have a more effective and impacting message.

Included below are links to several resources to help your community plan its own award announcement, and we hope that you, too, will announce your community's designation on December 14. If you would like to hold a Bicycle Friendly Community award ceremony, please see the award ceremony guide for more information. The official award seal images

linked below can be displayed on your website, bike map and other printed material, social media accounts, or even your email signature.

Fall 2022 BFC Announcement Toolkit: https://bit.ly/BFC_FA22_Announcement

BFC Awards Ceremony Guide: https://bit.ly/BFC_FA22_Ceremony

2022-2026 Bronze BFC Award Seal image files: https://bit.ly/BFC_2022_Bronze

In the coming weeks, you will receive your BFC Report Card and local survey results via email. The Report Card will also be published on our [Awards Database Map](#) following the announcement. You will also receive an award letter and certificate in the mail. If you would like to purchase Bicycle Friendly Community road signs or other materials to promote your BFC designation, [please visit our online store here](#).

Your Bronze designation is valid for four years and will be up for renewal in 2026. Of course, if you wish to renew sooner, please feel free to do so. To learn more about the renewal process, please see our [step-by-step application guide for returning communities](#).

Once again, accept our congratulations on your tremendous efforts to create a Bicycle Friendly Community.

Sincerely,

Amelia Neptune
Director, Bicycle Friendly America
League of American Bicyclists
amelia@bikeleague.org

<https://bikeleague.org/community>

This email is a service from League of American Bicyclists.



Menomonie, WI



Award: Bronze | Fall 2022

Award History:
Bronze since 2014.

The 5 Es Category Scores		Menomonie	Max Score this round
Engineering	19%	62%	
Education	22%	60%	
Encouragement	10%	61%	
Evaluation & Planning	14%	64%	
Equity & Accessibility	4%	57%	

Percentages shown above are the points received out of points available in that category. See pages 2-3 for Menomonie's subcategory points earned within each Category.

Key Outcomes

Commuter Ridership: 2.9%

(Bicycle Mode Share among commuters, according to the Census Bureau's American Community Survey 5-Year Estimate)

Overall Bicycle Mode Share: Unknown

(Reported by applicant)

Annual Average Bicyclist Crashes in last 5 years: 2.6

(Reported by applicant)

Annual Average Bicyclist Fatalities in last 5 years: 0

(Reported by applicant)

Menomonie's BFA Program Stats

of Local Bicycle Friendly Businesses: 0
of Local Bicycle Friendly Universities: 1
of Local League Cycling Instructors: 0
Wisconsin's Bicycle Friendly State Ranking: #29

Community Profile

Population: 16,843
Area: 15.36 square miles
Population Density: 1097 people/square mile
Land Classification: Mixed Urban/Suburban
Poverty Rate: 21.1%*
Median Household Income: \$43,789*
Percent of the Population that Speaks a Language Other Than English at Home: 6.2%*
Percent with Disability: 12.7%*
Percent of Households with No Vehicle Available: 9.6%*

*Source: <https://data.census.gov/cedsci/all?q=menomonie%20wi>

Menomonie's Bike Links

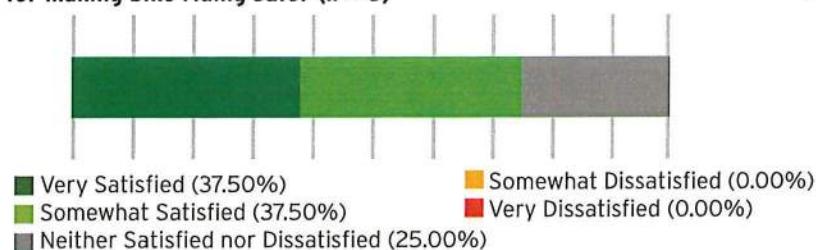
Bike Network Map, if available:
N/A

Bike Plan, if available:
https://www.menomonie-wi.gov/index.aspx?SEC=057FF635-0D5E-49F7-BE52-8B8BD5AA3B5F&Type=B_BASIC

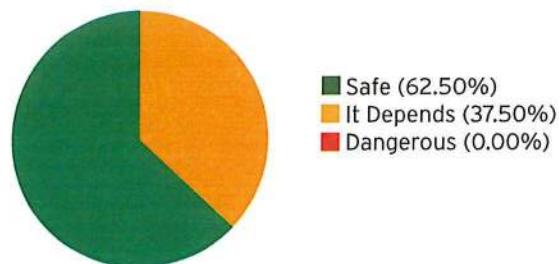
Fall 2022 BFC Public Survey Response Summary for Menomonie, WI

Note: Menomonie received fewer than 10 responses to the BFC public survey in Fall 2022. The League strongly encourages BFC applicants to distribute the public survey as widely as possible the next time your community applies to the BFC program, to get input from as many cyclists – and potential cyclists – as possible.

How satisfied are you with how this community is designed for making bike riding safe? (n = 8)



Is it safe or dangerous to ride a bicycle in your neighborhood, or does it depend? (n = 8)



What is the number one change you would most like to see the local government make in this community for bicyclists? (n = 8)

1. More bike paths (25.00%)

About this Report Card

The following scores are based on the online application submitted by Menomonie in the Fall 2022 Bicycle Friendly Community (BFC) submission round. These scores reflect a combination of automatically-generated points earned through the online application, as well as judge-assigned points and bonus points given by BFC reviewers.

The League updated its Bicycle Friendly Community application and awards criteria in the Summer of 2022, after nearly a year of research, focus groups, interviews, listening sessions, and other outreach. The updated application includes a new section on Equity and Accessibility, and other changes throughout. As such, **this Bicycle Friendly Community Report card is a beta version** as we refine our new scoring system and develop a greater understanding of how to convey new information.

All Fall 2022 BFC Report Cards (including this one) will be republished with updated scores if there are changes to the points system after the next round of Bicycle Friendly Community applications. To learn more about the BFC application and awards criteria, please visit <https://bikeleague.org/community>.

Engineering	<i>Menomonie earned 19% of the points available in the Engineering Category. Below is the breakdown of points that Menomonie earned in each subcategory of the Engineering section compared to the total points available in that respective subcategory from the Fall 2022 BFC application.</i>	
	Engineering Subcategories	Menomonie's Subcategory Points in Engineering
	Policies and Design Standards for the Built Environment	3 / 38 pts
	End-of-Trip Facilities	8 / 41 pts
	Bicycle Network	22 / 126 pts
	Network Maintenance	13 / 32 pts
	Bicycle Access to Public Transportation	5 / 22 pts
	Bike Sharing	0 / 25 pts
	Other Bicycle-Related Amenities	3 / 6 pts
	Regional Coordination	1 / 16 pts
Engineering Bonus Points		5 / 9 pts

Education	<i>Menomonie earned 22% of the points available in the Education Category. Below is the breakdown of points that Menomonie earned in each subcategory of the Education section compared to the total points available in that respective subcategory from the Fall 2022 BFC application.</i>	
	Education Subcategories	Menomonie's Subcategory Points in Education
	Youth Bicycle Education	20 / 71 pts
	Adult Bicycle Education	9 / 47 pts
	Motorist Education	9 / 28 pts
	Bicycle Safety Education Resources	6 / 22 pts
	Inclusive Education	0 / 22 pts
Education Bonus Points		1 / 8 pts

ENCOURAGEMENT

Menomonie earned 10% of the points available in the Encouragement Category. Below is the breakdown of points that Menomonie earned in each subcategory of the Encouragement section compared to the total points available in that respective subcategory from the Fall 2022 BFC application.

Encouragement Subcategories	Menomonie's Subcategory Points in Encouragement
Encouragement Policies, Programs and Partnerships	3 / 22 pts
Route-Finding Support	3 / 10 pts
Bicycle Culture and Promotion	5 / 99 pts
Access To Bicycle Equipment and Repair Services	5 / 49 pts
Reducing Work-Related/Fleet VMT	0 / 10 pts
Encouragement Bonus Points	4 / 8 pts

EVALUATION & PLANNING

Menomonie earned 14% of the points available in the Evaluation & Planning Category. Below is the breakdown of points that Menomonie earned in each subcategory of the Evaluation & Planning section compared to the total points available in that respective subcategory from the Fall 2022 BFC application.

Evaluation & Planning Subcategories	Menomonie's Subcategory Points in Evaluation & Planning
Staffing And Committees	7 / 42 pts
Public Engagement for Bicycle Planning	3 / 33 pts
Planning, Funding, And Implementation	10 / 46 pts
Evaluating The Bicycle Network	0 / 21 pts
Evaluating Ridership	0 / 21 pts
Evaluating & Improving Safety Outcomes	9 / 38 pts
Evaluation & Planning Bonus Points	0 / 8 pts

EQUITY & ACCESSIBILITY

Menomonie earned 4% of the points available in the Equity & Accessibility Category. Below is the breakdown of points that Menomonie earned in each subcategory of the Equity & Accessibility section compared to the total points available in that respective subcategory from the Fall 2022 BFC application.

Equity & Accessibility Subcategories	Menomonie's Subcategory Points in Equity & Accessibility
Equity & Accessibility Staffing, Committees, & Partnerships	4 / 38 pts
Equity Data Collection & Goals	0 / 20 pts
Equity & Accessibility Policies & Plans	1 / 38 pts
Equity & Accessibility in Engineering	3 / 35 pts
Equity & Accessibility in Education	1 / 35 pts
Equity & Accessibility in Encouragement	0 / 35 pts
Equity & Accessibility in Evaluation & Planning	1 / 35 pts
Equity & Accessibility Bonus Points	0 / 15 pts

BICYCLE FRIENDLY COMMUNITY REPORT CARD



Menomonie, WI

Award: Bronze | Fall 2022 | Award History: Bronze since 2014.

FEEDBACK TO IMPROVE:

To maintain and improve on Menomonie's Bronze-level Bicycle Friendly Community award, BFC Reviewers recommend...

- » The data reported for your community's roadway network was incomplete or inconsistent on your BFC Application. This lack of complete data makes it difficult to judge the current state of bicycling infrastructure in Menomonie. Ensure that data is available on your roadway network and your bicycle network so that your community can utilize GIS-based or other network analyses, can create high-quality bicycle network maps, and accurately assess the quality of your bicycle network.
- » Adopt a Complete Streets policy and create implementation guidance. Ensure that your community follows a bicycle facility selection criteria that increases separation and protection of bicyclists based on levels of motor vehicle speed and volume.
- » Lower roadway speed limits. Minneapolis and St. Paul have lowered their roadway speed limits to 20-25 MPH depending on the street type. Consider a similar approach in Menomonie.
- » Increase the amount of high quality bicycle parking throughout the community, and work to upgrade the quality of existing bike parking. Develop community-wide Bicycle Parking Standards to ensure that APBP-compliant bicycle parking is available in areas near popular destinations throughout the community. (See apbp.org/bicycle-parking-solutions).
- » Increase the number of local League Cycling Instructors (LCIs) in your community, either by hosting an LCI seminar or sponsoring a City staffer or local bike advocate to attend an existing seminar elsewhere. Having several active instructors in the area will enable you to expand cycling education for youth and adults, recruit more knowledgeable cycling ambassadors, deliver Bicycle Friendly Driver education to motorists, and have experts available to assist in encouragement programs.
- » Expand bicycle education opportunities for adults. Consider ways to target demographics who currently do not feel safe riding with classes or events that address their concerns and create an inclusive, welcoming environment.
- » Create a signature annual bike event, such as an open streets event or community ride. A signature annual event can be a catalyst for the creation of a culture that supports bicycling. Signature events can be based around iconic infrastructure or architecture, locally important businesses or celebrities, or other existing cultural or historical touchstones.
- » Celebrate National Bike Month as a community every May. Work with local employers to create a Bike to Work Day event. Bike to Work Day often involves a central "pit stop" station with food, community groups, and elected officials promoting and helping people to choose to bike to work.
- » Work with the local school district and interested parents to organize a Bike to School Day event every Fall and Spring. Bike to School Day events can include competitions related to bicycle use, outreach to parents, and coordination between the schools and the city to create safer routes to schools.
- » Increase the amount of staff time spent on improving conditions for people who bike and walk, either by creating a new dedicated position or expanding the responsibilities of current staff. Ensure that this position is well supported with training and professional development opportunities to stay up-to-speed on

BICYCLE FRIENDLY COMMUNITY REPORT CARD



Menomonie, WI

Award: Bronze | Fall 2022 | Award History: Bronze since 2014.



FEEDBACK TO IMPROVE, CONTINUED:

- the latest best practices and safety guidelines for bicycle planning, outreach, and infrastructure.
- » Begin the process of creating a new Bicycle Master Plan or updating the Transportation chapter of your 2016 Comprehensive Plan. An important first step to this process will be public outreach including surveys and engagement with current and potential bicyclists. Regularly updating your bicycle plan is key to improving conditions for bicycling, adhering to evolving best practices and national standards, and institutionalizing processes for continual evaluation and improvement. Ensure the new plan includes specific and measurable goals and performance measures to track progress, and is supported by a dedicated budget for implementation.
- » Create a bicycle count program that utilizes several methods of data collection to create an understanding of current bicyclists and the effects of new facilities on bicycling in Menomonie. Automated bicycle counters provide long-term data on bicycle use at fixed points in a community and mobile counters can provide periodic or before/after data related to a change in your community's road or bicycle network. Observational counts and surveys can supplement automated data in order to collect demographic information and examine social equity goals.
- » Consider standardizing a community engagement plan for all roadway-based projects to ensure that the broader community is engaged and has input in design decisions. Encourage your Bicycle Advisory Committee to meet more regularly, both to offer residents more frequent opportunities to share input and also to use the committee structure to help with current staff capacity challenges.

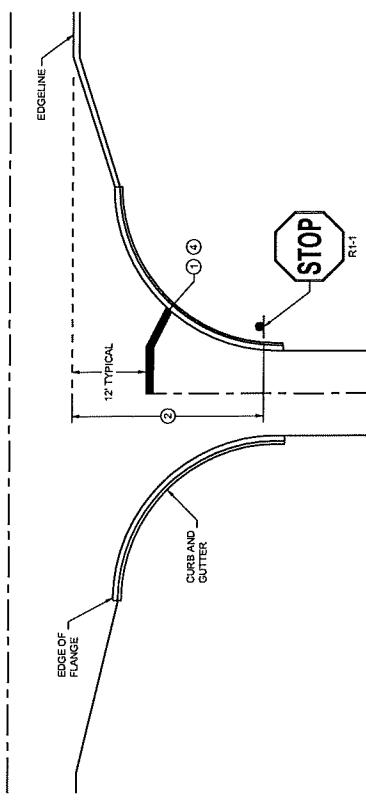
MORE RESOURCES FOR IMPROVING YOUR COMMUNITY:

- » **League of American Bicyclists:** <https://www.bikeleague.org>
- » **Resources for Building a Bicycle Friendly Community:** https://bikeleague.org/BFC_Resources
- » **About the BFC Application Process:** <https://bikeleague.org/content/about-bfc-application-process>
- » **The Five E's:** <https://bikeleague.org/5-es>
- » **The League's Benchmarking Project on Biking and Walking Data and Reports:** <https://data.bikeleague.org>
- » **Bicycle Friendly State Rankings and Report Cards:** <https://bikeleague.org/state>
- » **Bicycle Friendly Business Program:** <https://bikeleague.org/business>
- » **Bicycle Friendly University Program:** <https://bikeleague.org/university>
- » **Smart Cycling Education Program:** <https://bikeleague.org/ridesmart>
- » **Advocacy Reports and Resources from the League:** <http://bikeleague.org/reports>
- » **Federal Funding Resources from the League:** <https://bikeleague.org/content/federal-funding-resources>
- » **Pedestrian and Bicycle Funding Opportunities from U.S. DOT Transit, Safety, and Highway Funds:** https://www.fhwa.dot.gov/environment/bicycle_pedestrian/funding/funding_opportunities.pdf

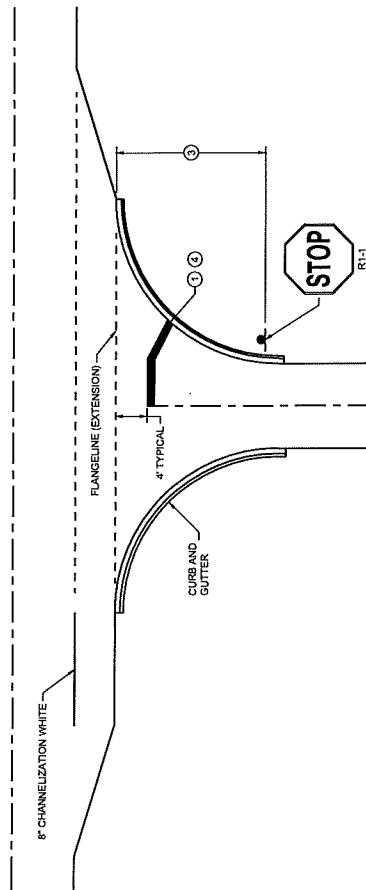
GENERAL NOTES

STOP SIGN SHALL BE PLACED A MINIMUM OF 6 FEET TO A MAXIMUM OF 30 FEET FROM THE EDGE LINE LOCATION.

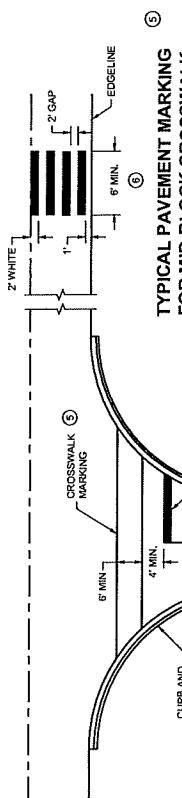
- ① 16-INCH STOP LINES MAY BE DELETED OR ADDED BY THE REGION MARKING ENGINEER BASED ON VISIBILITY AND SIGHT LINES.
- ② NO STOP LINE IS REQUIRED IF STOP SIGN IS LESS THAN OR EQUAL TO 40 FEET FROM THE EDGE LINE.
- ③ NO STOP LINE IS REQUIRED IF STOP SIGN IS LESS THAN OR EQUAL TO 30 FEET FROM THE FLANGE LINE EXTENSION.
- ④ MOVE CLOSER TO THE EDGE OF TRAVEL LINE AS NEEDED FOR VISIBILITY AND SIGHT LINES (NO CLOSER THAN 4 FEET).
- ⑤ LADDER BAR CROSSWALKS SHOULD ONLY BE USED FOR MID-BLOCK CROSSINGS. USE 2- 8' TRANSVERSE LINES.
- ⑥ POSTED SPEED LIMITS OF 40 MPH OR GREATER USE A MINIMUM WIDTH OF 8' FOR MID-BLOCK CROSSWALKS.



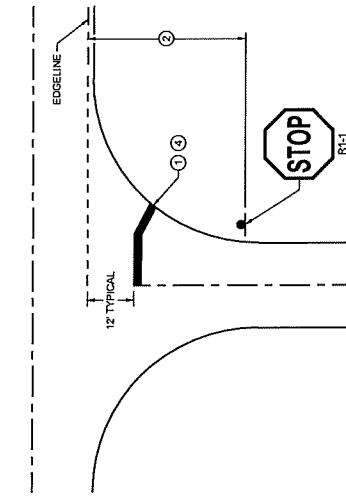
**TYPICAL STOP LINE PAVEMENT MARKING
WITH CURB AND GUTTER**



**TYPICAL STOP LINE PAVEMENT MARKING
FOR SIDE ROADS WITH RIGHT TURN LANE**



**TYPICAL PAVEMENT MARKING
FOR MID-BLOCK CROSSWALK**



**TYPICAL STOP LINE PAVEMENT MARKING
WITHOUT CURB AND GUTTER**



STOP LINE AND CROSSWALK PAVEMENT MARKING	
STATE OF WISCONSIN	DEPARTMENT OF TRANSPORTATION
APPROVED _____	STATE ENGINEER _____
BY: <i>Matthew Schuch</i> DATE: <i>March 2024</i>	STATE CROSSWALK ENGINEER <i>Frank</i>

City of Menomonie

City Clerk's Office

800 Wilson Ave., Menomonie, WI 54751

Phone: 715-232-2221; E-mail: kmartin@menomonie-wi.gov

Special Event

Instructions: Complete all questions, indicating N/A where non-applicable. Return to the City Clerk at the above address at least 60 days prior to the event.

Are you representing an organization sponsoring the event? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, (list information below)	Is the organization non-profit? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
Organization's Name:	Wisconsin Bike Fed
Organization's Address:	187 E Becher St. Suite B Milwaukee, WI 53207
Organization's Phone:	(Fax) <input type="text"/> (E-mail) <input type="text"/>
Purpose of Event:	Fundraiser
Type of Event:	Cycling
Event Organizer's Name:	Heather Rainer
Event Organizer's Address:	187 E Becher St. Suite B Milwaukee, WI 53207
Event Organizer's Phone:	(home) <input type="text"/> (work) <input type="text"/> (E-mail) <input type="text"/>

Name of Event: Ride Across Wisconsin		Type of Event: Cycling ride	
Location of Event: Red Cedar State Trail Head		Date of Event: July 12, 2025	Rain date: July 12, 2025
Time of Event:	Start: 12:00pm	Finish: 6:00pm	
Time on Site:	Start: <input type="text"/>	Finish: <input type="text"/> (include set-up and clean-up time)	
Total Number of Anticipated Attendees: (include event organizers, staff, volunteers and spectators) 500	12:00pm		
	City of Menomonie Support Staff Requested?		
	Police:	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number: <input type="text"/>
	Roads:	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number: <input type="text"/>
Other: (Specify) <input type="text"/> Number: <input type="text"/>			

<p>Are street(s) to be closed? <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Yes, If so list (If less than entire length, indicate by street number where to begin and end)</p>	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No		1. <input type="text"/>
	Check here if City Road <input type="checkbox"/> (attach approval from City of Menomonie)		
	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No		2. <input type="text"/>
Check here if County Road <input type="checkbox"/> (attach approval from Dunn County)			

What provisions are being made for traffic and parking? (Be sure to note traffic flow and parking sites on your site plan)
Attach additional sheets if necessary.

Traffic will only be cyclist. They will obey all traffic laws.

What provisions are being made for crowd control and security? Attach additional sheets if necessary.
This stop will not be crowded as participants will filter through.

What provisions are being made for First Aid and Fire Emergency? (Be sure to show locations of emergency services on your site plan.)
National Bike Patrol will be on site.

What provisions are being made for additional restrooms, port-a-potty facilities? (Be sure to show locations of restrooms and port-a-potty facilities on your site plan.)
We will have additional porta potties delivered on site.

What provisions are being made for collection and removal of litter and recycling generated by the event? (Be sure garbage/recycling receptacles or dumpsters are shown on your site plan.)
We will follow what is required of us.

Will vendors, information tables, or volunteer groups be part of your event? No Yes If yes, please explain.

Volunteers handing our food and nutrition.

Certificate of Insurance or Surety Bond Information No Yes, attach a copy **Not available yet.**

The applicant is responsible for obtaining any additional permits required by the municipality in conjunction with this event. Contact individual departments to obtain applications.

APPROVED PERMITS MUST BE INCLUDED WITH THIS APPLICATION FOR SPECIAL EVENTS, OR THE SPECIAL EVENT APPLICATION WILL BE DENIED.

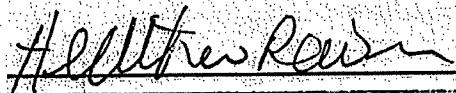
Check all that apply:

CITY CLERK PERMITS 715-232-2221	PARK AND RECREATION PERMITS 715-232-1664	FIRE DEPARTMENT PERMITS 715-232-2414
<input type="checkbox"/> Temporary Beer/Wine <input type="checkbox"/> Amplified Sound Permit <input type="checkbox"/> Mobile Food Truck Establishment <input type="checkbox"/> _____	<input checked="" type="checkbox"/> Park Facility Use <input checked="" type="checkbox"/> Shelter Reservations <input type="checkbox"/> Beer Keg Permit	<input type="checkbox"/> Fireworks/Pyrotechnics <input type="checkbox"/> Grills/Open Burning <input type="checkbox"/> Tents (900 sq.ft. or greater or anything less with sides requires permit)

POLICE DEPARTMENT PERMITS 715-232-2198	DUNN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT 715-232-2388	PUBLIC WORKS
<input type="checkbox"/> Traffic Control Officers <input type="checkbox"/> Criminal History Check	<input type="checkbox"/> Temporary Food Permit	<input type="checkbox"/> Race/Map Review

By signing this application, applicant acknowledges that the issuance of a special event permit does not obligate or require the City of Menomonie to provide City services, equipment or personnel in support of the event.

Signature:



Print Name:

Heather Rainer

Affiliation with Applicant (If applicable):

Event Manager

Date:

12.23.24